Questions About Accommodations-

What is the difference between an accommodation and modification?

A modification modifies a course outcome. An accommodation supports a student's ability to complete and demonstrate a course outcome. We are not allowed to modify course outcomes.

For example, if all students have to complete 20 math problems the student with accommodation would use their accommodation(s) but still be required to complete 20 math problems. A modification would be if the student only was required to complete 10 of the math problems.

How do exam accommodations work?

When a student has technology, a private room for exams, additional time, etc. students should work with their instructors to discuss how that will work for that course. Most often instructors will have the student take the test in the testing center whether the exam is paper or on Moodle. Alternatives can be for the student to take the test in a separate testing area such as in the instructor's office with them at a different time or in a different room across the hall from the rest of the class, these are only a few examples.

**During the pandemic when the campus is closed or we have limited access to the testing center, instructors have been using separate break out rooms in their zoom meetings to proctor exams. This allows the student to use their accommodations and software during exams.

Can I proctor alternative testing exams myself?

Yes, as long as you are able to provide a proper testing environment and provide all accommodations specified in the exam request.

Do exam accommodations apply to quizzes and tests?

Exam accommodations apply to quizzes, tests, and exams of all kinds with the exception to the GED and licensing exams which have their own accommodation application process. Additional time on exams only applies to timed exams and does not count towards additional days to take an exam. For example, if students had a 4-day period to take an exam on Moodle and the student has 1.5x on exams as an accommodation, the student would not get 6 days to complete the exam.

How do I give a student with extra time on exam on Moodle?

You can set a User Override on a quiz to give a single student additional time on an exam: https://kb.dl.clackamas.edu/faculty-main/activities-resources/quizzes-activities/extending-quiz-times/

You can find these instructions and other methods to accommodate folks on any page in Moodle from the red bar at the top of the page under the **Faculty** Menu > **Moodle Basics** > Grant Accommodations and/or **Extensions**

How does a memory prompt accommodation work?

A memory prompt accommodation allows for a student to use notes, ques, or notecards on exams. Please contact the DRC for the memory prompt guidelines hand out. Instructors and students should discuss parameters for the memory prompt to determine what material can be used, in what format, and to approve the content on the prompt.

How does flexibility on attendance for in class, during exams, and/or on homework work?

The student will be contacting the faculty member with an email that the DRC has suggested that they use to clarify the parameters of this accommodation. If the student does not contact you this means they wish to not use this accommodation. If they do contact you, and you have questions about this accommodation impacting your courses learning outcomes please contact the DRC. Always remember accommodations are never retroactive.

A student has accommodations for my class notes and power points, what does this mean?

This accommodation required instructors to provide any notes and PowerPoints used in lectures to the student before class. Not all instructors use notes or a PowerPoint and therefore would not provide them.

What does alternative format mean? What are faculty responsible for providing?

Alternative format/e-text is the name of an accommodation that we provide students who need a different form of textbook or class material. It can be e-text, audio books, braille books, large print, etc. The DRC assigns this accommodation and provides the alternative format to the student upon request. Due to copy right law, we are only able to provide an alternative format for course material that is required; recommended textbooks do not qualify for this reason. Faculty are responsible for providing the DRC with course material that needs to be made accessible or give us access to the Moodle course.

I don't allow computers or phones during class time, why are computer use or assistive technology done as an accommodation?

Technology has come a long way in assisting in providing equal access to persons with disabilities. Use of a computer or a smart phone in class can remove a barrier for a student who may be deaf or hard of hearing and using CART services, for notetaking, or even for a student with a reading disability to use reader software such as the Seeing AI app on their phones. Having these assistive technology tools allows the student to be independent and keep

up with classwork, without having to ask for something to be read out loud or repeated to them for note taking.

We recommend thinking about Universal Design with the course set up. Accessibility is also required and suggest faculty work with online learning to make sure classes meet the learning needs of all students.

Feel free to reach out to DRC staff at any time with questions or concerns. We love to hear from staff members and help them feel more prepared to work with students with disabilities.

Disability Resource Center

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