

## 2023-24 ENROLLMENT STATUS EXCEPTION/REVISION REQUEST

(Summer Term 2023 – Spring Term 2024)

Student Last Name	Student First Name
Student ID#	Date of Birth

**This form is used to request/appeal an update to your financial aid for one of the following reasons:**

1. You want to reinstate your aid
2. You want to cancel your aid
3. You had extenuating circumstances that caused issues with your financial aid.

**Adjustments will not be made to your financial aid after the end of the second week of the term (census date), unless circumstances were beyond your control. If you are requesting an increase after you have already received financial aid you must include a written statement explaining why you registered late. Only extenuating circumstances will be considered. Decisions made by this Committee, after review by the Financial Aid Director, are final.**

**ENROLLMENT STATUS:**

Reduction of credits will decrease aid eligibility.

Credits	12+ (full-time)	9-11 (¾ time)	6-8 (half-time)	<6 (less than ½ time)	Not Attending
<b>Summer 2023</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fall 2023</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Winter 2024</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Spring 2024</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Check this box if you would like your loans reinstated**

Please explain, below, what has caused you to need your financial aid revised; or submit a written statement and supporting documentation, if applicable:

**CERTIFICATION:** I understand that these changes may affect my student account balance and that I am ultimately responsible for timely payment of any balance.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_  
 - **Handwritten signature required for loan reinstatement**

Check your myClackamas email for correspondence and Financial Aid [Self-Service](#) for your Award Offer.  
 Secure submission of documents can be completed via [Drop-Box](#), by mail, or fax to:  
 Office of Financial Aid and Scholarships – 19600 Molalla Avenue, Oregon City, OR 97045  
 Phone: 503-594-6082 – Fax: 503-722-5864 – email: [finaid@clackamas.edu](mailto:finaid@clackamas.edu) – [www.clackamas.edu](http://www.clackamas.edu)